

COMMUNITY FUNDRAISING EVENT/PROJECT

TERMS AND CONDITIONS

Thank you for your interest in raising funds to support the work of Dalhousie Medical Research Foundation (DMRF). Philanthropic support at DMRF has enabled numerous esteemed researchers and their teams to make substantial progress in their life-saving medical research.

The health and wellness of our community begins with research. Dalhousie's Faculties' of Medicine, Health & Dentistry attract researchers both nationally and internationally. The cohesion of these great minds bolsters the outcomes of research, pushing results faster, and enhancing impact potential.

The terms and conditions set forth apply to all those who host a fundraising event on behalf of DMRF.

For the purposes of this document, "you" refers to the organization, group, or individuals sponsoring or holding the event. "DMRF," "we," "us," and "our" refer to Dalhousie Medical Research Foundation.

1. All fundraising events and related activities supporting DMRF must be preapproved by us.
2. You agree to provide DMRF with the net proceeds of your event, along with an accounting within sixty (60) days of the event date. Your accounting will include all proceeds, costs and donations. DMRF will issue charitable tax receipts for philanthropic donations of \$20 plus and in accordance with CRA Guidelines. Net proceeds must match or exceed the total of all tax receipts provided.
3. Any and all expenses incurred to run the event will be reasonable, transparent and paid by the organizers (with sponsorship and event proceeds). DMRF is not responsible for any expenses or losses that may incur in hosting the event. You will clearly identify to event participants that the net proceeds of the event will be giving to DMRF.
4. The use of our name and/or logo cannot be used without prior written approval from DMRF. All promotional materials for the proposed event must be approved by DMRF in writing prior to being publically released and clearly identify DMRF as the event beneficiary (not the event organizer).
5. You acknowledge and agree that DMRF, Dalhousie and the Faculties' of Medicine, Health and Dentistry, their servants, agents, successors or assigns (collectively the 'Indemnified Parties'), shall not be held liable for any injury, loss or damage, however caused, which the Indemnified Parties may incur resulting from or arising out of your event.
6. You agree to conduct your event in a safe manner and to adhere to all federal, provincial and municipal laws. You will obtain necessary permits and licenses for your event.
7. You will advise participants of your event of any and all risks and obtain a waiver of liability from each event participant or their parent/guardian in favour of DMRF.

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8. *You will obtain appropriate insurance for your event. You acknowledge that the requirement for insurance does not limit indemnity or other obligations in respect to the event and DMRF does not represent that the insurance and limits acquired are adequate. Please initial here to indicate you have read the insurance requirement:*
 _____.

9. You agree to respect the confidentiality of personal information that may be provided to you by event participants.
- a. You will only use personal information to administer your event
 - b. You agree that all personal information is collected on behalf of DMRF and will provide all such information to DMRF prior to or immediately after your event or upon our request. You agree to destroy all copies containing personal information of your event participants after providing it to DMRF.
 - c. You understand and acknowledge that DMRF is unable to share our donor's lists or supply media contacts to help promote your event.

You agree and acknowledge that you have 30 days after providing DMRF with the proceeds of your event. Please initial: _____.

EVENT APPLICATION FORM:

Host Information:	
Name:	
Address:	
Phone:	
Email:	
Event/Project Information:	
Event Name:	
Date(s):	
Description:	
Location:	

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Dalhousie Medical Research Foundation respects your privacy and will never sell, trade, or loan your information to any other organization. We will use your information only for follow-up contacts (such as our newsletters), and to process and recognize your donations. We disclose your information only to our own employees and agents and only to accomplish the purposes listed above. By providing this information you consent to our collection of the information. By signing this document, I agree to the collection of the preceding information to allow DMRF to evaluate the event and the level of the foundation's involvement. This information may be disclosed to employees and agents of DMRF as necessary to perform this evaluation and any requested activities. I am aware that this information will be kept for 7 years by DMRF. I also agree to the Terms and Conditions outlined above.

Signature of Event Organizer

Date

Thank you for your interest in supporting research funded by DMRF. Please send your completed application and signed agreement to: E-MAIL: DMRF@Dal.Ca

A member of our team will be in touch within two business days to discuss your event.